

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
October 26, 2026
12:00 PM

Location: Country Side Estates

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meetings September 21, 2026
- III. Tracy – CSE Updates
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges
- V. Old Business Review
 - a. Phone system – call flow planning completed for updated directory and off hours directory
 - b. Aetna contract decision
 - c. Report from hospital liaisons
- VI. New Business/Discussion
 - a. HIPPA
 - b. Recent Facility improvements
 - c. “Journey Home” program launch
- VII. Family Council Concerns:
 - a. Shift to shift report
 - b. Charting completion from family log in
 - c. Documentation of shower refusals
 - d. Bathroom alarms
 - e. Medications left with residents
- VIII. Resident Council Concerns:
 - a. Bed Making / Linen stocking
 - b. Knocking on doors
- IX. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- X. Miscellaneous
 - a. Resident Room renovation is \$502,622.35 - 14 rooms complete
 - b. Window and door replacement punch list complete with only two minor issues.
 - c. Common area corridor flooring project bid opening on 10/26.
 - d. Common area corridor wall project bid opening 10/26.
 - e. We have all the ceiling tiles delivered and will be starting it soon.
 - f. Working with Tech for 4 more wireless phones – we have one ordered Tech Electronics will test it to ensure it works before we order the remaining 3.
- XI. **Next Meeting Date: 11/23/26 12 pm at Sunny Acres Lilac Conference Room**
- XII. Adjournment