

Sunny Acres Nursing Home & Countryside Estates
Meeting Agenda
July 27, 2026
12:00 PM

Location: Sunny Acres – Lilac Conference Room

Type of Meeting: Advisory Board Meeting

Chairperson: Tim Hurie

Secretary: Angela Fletcher

Attendees: Advisory Board Members, County Commissioners, Heritage Operations Group (Regional Director et al) Administrator.

- I. Call to Order
- II. Approval of Minutes of Meeting June 22, 2026
- III. Tracy – CSE Updates
 - a. Discuss options and actions on tenant
- IV. Administrator Report
 - a. Census Review – Admissions/Discharges tracking referrals with admission coordinator
- V. Old Business Review
 - a. Staffing Update: Recruiting for Van Driver
 - b. Maintenance setting up system to get call light response reports sent to management
 - c. Completing steps to update the auto attendant options on the phone system
- VI. New Business/Discussion
 - a. Marketing – Menard County Fair booth; Car wash event to wash wheelchairs outside
 - b. Upcoming marketing: State Fair
- VII. Family Council Concerns: Next meeting is 7/23/26 – notice went out for the meeting to all families and information per president that if there is not interest/participation this may be the last meeting pending more involvement.
- VIII. Resident Council Concerns:
 - a. Meeting this month was positive overall, noted improvement in multiple areas
 - b. Concern: beds are sometimes unmade.
- IX. Financial Review; Operational Performance; Staffing Pattern Report
 - a. Catherine
- X. Miscellaneous
 - a. Resident Room renovations: \$477,215.82
 - b. Window and door project: Kelly Glass will be back on site next week.
 - c. Approved to purchase 10 beds from Vonderlieth - working on the transition.
- XI. **Next Meeting Date: 8/24/26, 12:00 pm at Country Side Estates**
- XII. Adjournment