



Proposal Submitted By:

Contractor's Name

Contractor's Address

City

State

Zip Code

STATE OF ILLINOIS

Local Public Agency

County

Section Number

Menard County Highway Department

Menard

26-00000-00-GM

Street Name/Road Name

Type of Funds

Various

Motor Fuel Tax

☒ Material proposal ☐ Deliver and Install Proposal ☐ Plans


For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

 1/16/26

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Department of Transportation

Released for bid based on limited review

Regional Engineer Signature & Date

AGREEMENT OF UNDERSTANDING

1/16/26

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

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NOTICE TO BIDDERS

Sealed proposals for the project described below will be received at the office of Menard County Highway Department
15620 Chautauqua Rd, Petersburg, IL 62675 until 10:00 AM on 02/18/26
 Address Time Date

1. Plans and proposal forms will be available in the office of
Menard County Highway Department, 15620 Chautauqua Rd, Petersburg, IL 62675, also on County website, menardcountyil.gov

2. ☐ Prequalification
 If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57) in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.
3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals.
4. A proposal guaranty in the proper amount, as specified in the BLRS Special Provision for Bidding Requirements and Conditions for Material/Deliver and Install Proposals, will be required. See the attached Special Provisions for specific instructions for proposal guaranty for this proposal packet.
5. The successful bidder at the time of execution of the contract will be required to deposit a contract bond or proposal guaranty as provided for in the special provisions. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.
6. Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed "Material Proposal, Section 26-00000-00-GM".

By Order of Awarding Authority	County Engineer/Superintendent of Highways/ Municipal Clerk	Date
Menard County Board of Commissioners	Corey A. Dowd	12/23/25

Material Proposal or Deliver & Install Proposal

To
 Awarding Authority
Menard County Board of Commissioners

Awarding Authority Address	City	State	Zip Code
15620 Chautauqua Rd	Petersburg	IL	62675

If this bid is accepted within 45 days from the date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

- It is understood and agreed that the "Standard Specifications for Road and Bridge Construction", adopted 01/01/22 and the "Supplemental Specifications and Recurring Special Provisions", adopted 01/01/26, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provision and supplemental specifications attached hereto.
- It is understood that quantities listed are approximate only and that they may be increased or decrease as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit prices stated and that bids will be compared on the basis of total price bid for each group.
- Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the "Schedule of Prices". If delivery on the job site is specified, it shall mean any place or paces on the road designed by the awarding authority or its authorized representative.
- The contractor and/or local public agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the "Illinois Manual on Uniform Traffic Control Devices" and any referenced Illinois Highway Standards.

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5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. The proposal guaranty as specified in the special provisions is attached.

If a bid bond is allowed or required, Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to: Menard County Treasurer of Petersburg, Illinois

The amount of the check is _____ (_____).

Attach Cashier's Check or Certified Check Here

In the event that one proposal guaranty check is intended to cover two or more bid proposals, the amount must be equal to the sum of the proposal guaranties which would be required for each individual bid proposal. If the proposal guaranty check is placed in another bid proposal, state below where it may be found.

The proposal guaranty check will be found in the bid proposal for: Section Number _____).

Discounts will be allowed for payment as follows: _____ calendar days _____ calendar days

Discounts will not be considered in determining the low bidder

Bidder

By

Title

Address

City

State

Zip Code



Material Proposal Schedule of Prices

Local Public Agency

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Material Proposal Schedule of Prices

Group No.	Item(s)	Delivery	Unit	Quantity	Unit Price	Total
1	SEALING GRADE ASPHALT BITUMINOUS MATERIALS SEAL COAT (FURNISHED) CRS-2	FOB JOBSITE	GALLON	64,000		
	PG46-28	FOB JOBSITE	GALLON	21,000		
2	MIXING GRADE ASPHALT BITUMINOUS MATERIALS SEAL COAT (FURNISHED) HFE-300	FOB County YD	GALLON	29,000		

The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

Bidder Signature & Date

--

Address

City

State

Zip Code

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Check Sheet for Recurring Special Provisions

Local Public Agency

County

Section Number

Menard County Highway Department

Menard

26-00000-00-GM

☐ Check this box for lettings prior to 01/01/2026

The Following Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
1	<input type="checkbox"/> Additional State Requirements for Federal-Aid Construction Contracts	87
2	<input type="checkbox"/> Subletting of Contracts (Federal-Aid Contracts)	90
3	<input type="checkbox"/> EEO	91
4	<input type="checkbox"/> Specific EEO Responsibilities Non Federal-Aid Contracts	101
5	<input type="checkbox"/> Required Provisions - State Contracts	106
6	<input type="checkbox"/> Asbestos Bearing Pad Removal	112
7	<input type="checkbox"/> Asbestos Waterproofing Membrane and Asbestos HMA Surface Removal	113
8	<input type="checkbox"/> Temporary Stream Crossings and In-Stream Work Pads	114
9	<input type="checkbox"/> Construction Layout Stakes	115
10	<input type="checkbox"/> Use of Geotextile Fabric for Railroad Crossing	118
11	<input type="checkbox"/> Subsealing of Concrete Pavements	120
12	<input type="checkbox"/> Hot-Mix Asphalt Surface Correction	124
13	<input type="checkbox"/> Pavement and Shoulder Resurfacing	126
14	<input type="checkbox"/> Patching with Hot-Mix Asphalt Overlay Removal	127
15	<input type="checkbox"/> Polymer Concrete	129
16	<input type="checkbox"/> Reserved	131
17	<input type="checkbox"/> Bicycle Racks	132
18	<input type="checkbox"/> Temporary Portable Bridge Traffic Signals	134
19	<input type="checkbox"/> Nighttime Inspection of Roadway Lighting	136
20	<input type="checkbox"/> English Substitution of Metric Bolts	137
21	<input type="checkbox"/> Calcium Chloride Accelerator for Portland Cement Concrete	138
22	<input type="checkbox"/> Quality Control of Concrete Mixtures at the Plant	139
23	<input type="checkbox"/> Quality Control/Quality Assurance of Concrete Mixtures	147
24	<input type="checkbox"/> Reserved	163
25	<input type="checkbox"/> Reserved	164
26	<input type="checkbox"/> Temporary Raised Pavement Markers	165
27	<input type="checkbox"/> Restoring Bridge Approach Pavements Using High-Density Foam	166
28	<input type="checkbox"/> Portland Cement Concrete Inlay or Overlay	169
29	<input type="checkbox"/> Portland Cement Concrete Partial Depth Hot-Mix Asphalt Patching	173
30	<input type="checkbox"/> Longitudinal Joint and Crack Patching	176
31	<input type="checkbox"/> Concrete Mix Design - Department Provided	178
32	<input type="checkbox"/> Station Numbers in Pavements or Overlays	179

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The Following Local Roads And Streets Recurring Special Provisions Indicated By An "X" Are Applicable To This Contract And Are Included By Reference:

Local Roads And Streets Recurring Special Provisions

<u>Check Sheet #</u>		<u>Page No.</u>
LRS 1	Reserved	181
LRS 2	<input type="checkbox"/> Furnished Excavation	182
LRS 3	<input type="checkbox"/> Work Zone Traffic Control Surveillance	183
LRS 4	<input type="checkbox"/> Flaggers in Work Zones	184
LRS 5	<input checked="" type="checkbox"/> Contract Claims	185
LRS 6	<input type="checkbox"/> Bidding Requirements and Conditions for Contract Proposals	186
LRS 7	<input checked="" type="checkbox"/> Bidding Requirements and Conditions for Material Proposals	192
LRS 8	Reserved	198
LRS 9	<input type="checkbox"/> Bituminous Surface Treatments	199
LRS 10	Reserved	203
LRS 11	<input checked="" type="checkbox"/> Employment Practices	204
LRS 12	<input type="checkbox"/> Wages of Employees on Public Works	206
LRS 13	<input type="checkbox"/> Selection of Labor	208
LRS 14	<input type="checkbox"/> Paving Brick and Concrete Paver Pavements and Sidewalks	209
LRS 15	<input type="checkbox"/> Partial Payments	212
LRS 16	<input type="checkbox"/> Protests on Local Lettings	213
LRS 17	<input type="checkbox"/> Substance Abuse Prevention Program	214
LRS 18	<input type="checkbox"/> Multigrade Cold Mix Asphalt	215
LRS 19	<input type="checkbox"/> Reflective Crack Control Treatment	216



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The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted

January 1, 2022

, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

NOTICE TO ALL BIDDERS:

Please mark the outside of the bid envelopes "2026 General Bituminous Letting, Menard County".

The materials to be purchased as a result of this letting are for the use of Menard County to accomplish their 2026 construction and maintenance programs. Pre-qualification of bidders shall NOT apply to this proposal.

A BID BOND will NOT be accepted for the proposal guaranty.

The bidder has to option of bidding any or all of the groups. The award will be made to the lowest responsible bidder for each group. The bidder may submit one proposal guaranty covering the total of the entire groups bid rather than a proposal guaranty for each group bid.

The successful bidder shall have the option of substituting a surety bond for the full amount of the award for his proposal guaranty or reducing the proposal guaranty to cover all those groups for which the bidder was low bidder.

All, part, or none of any group may be purchased. The County reserves the right to increase or decrease the quantity of materials. No allowance will be made in the unit price bid for any increase or decrease in quantities. The unit prices bid shall remain firm until December 31, 2026.

Deliveries over 150 miles shall not be acceptable.

Bidders shall designate the point from which shipments will be made.

The successful bidder shall provide a minimum of three (3) hours free time, after delivery to the designated site or from the time the load is due which ever is later, to unload the bituminous materials. If material is not unloaded within three hours, the County will pay a demurrage at the rate of one hundred twenty-five dollars (\$125) per hour not to exceed a total of six (6) hours for each transport load. The successful bidder will pay any demurrage charged by the carrier. The successful bidder in accordance with this special provision will bill the County. This cost is to be included in the unit price bid.

DISTRICT 6 – LOCAL ROADS & STREETS
SPECIAL PROVISIONS FOR
PROPOSAL GUARANTY and
SUPPLIERS COMMITMENT
Effective January 1, 2022

STANDARD SPECIFICATIONS:

All references to Sections or Articles in these specifications shall be construed to mean a specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Illinois Department of Transportation on January 1, 2022.

(Please Mark All Applicable Check Boxes)

☒ **PROPOSAL GUARANTY**

All sections of either Check Sheet LRS 6 or LRS 7 of the "Supplemental Specifications and Recurring Special Provisions" remain in full force, except the section on the Proposal Guaranty.

A certified check, bank cashier's check (both hereafter called "check") or bank draft for the percentage of the amount of the bid, or for the amount specified in the following schedules, shall be submitted with all proposals. After award has been made, arrangements may be made to substitute a "check" or bank draft for the percentage of the amount of the award, or for the amount specified in the following schedule.

A bid bond ☐ will be allowed / ☒ will not be allowed.

		<input checked="" type="checkbox"/> 5% or <input checked="" type="checkbox"/> Proposal Guaranty	<input type="checkbox"/> 10% or <input type="checkbox"/> Proposal Guaranty
Amount of Bid			
	Up to 5,000	\$150	\$ 300
\$ 5,000	10,000	300	500
10,000	50,000	1,000	2,500
50,000	100,000	3,000	5,000
100,000	150,000	5,000	7,500
150,000	250,000	7,500	12,500
250,000	500,000	12,500	25,000
500,000	1,000,000	25,000	50,000
1,000,000	1,500,000	50,000	75,000
1,500,000	2,000,000	100,000	100,000
2,000,000	3,000,000	150,000	150,000
3,000,000	5,000,000	200,000	200,000
5,000,000	7,500,000	300,000	300,000
7,500,000	10,000,000	400,000	400,000
10,000,000	15,000,000	500,000	500,000
15,000,000	20,000,000	600,000	600,000
20,000,000	25,000,000	700,000	700,000
25,000,000	30,000,000	800,000	800,000
30,000,000	35,000,000	900,000	900,000
over	35,000,000	1,000,000	1,000,000

All "checks" and bank drafts shall be made payable to the Menard County Treasurer. The unsuccessful bidder(s) "checks" or bank drafts shall be returned at the time of the award.

The successful bidder(s) "check" or bank draft shall be held to insure prompt and faithful performance of the provisions of this agreement. The same shall be returned to the successful bidder(s) after satisfactory delivery of the materials has been made.

Failure on the part of the successful bidder(s) to make satisfactory delivery of the materials within 10 days from the date of the notice to ship the materials will be considered as just cause for the forfeiture of the "check" or bank draft to the Menard County Treasurer.

The successful bidder(s) may substitute a surety bond for the full amount of the award in lieu of the proposal guarantee after award and with the approval of the Menard County Board of Commissioners.

TERMINATION OF CONTRACT:

It is understood that this agreement shall terminate on December 31, 2026

☐ **SUPPLIERS COMMITMENT**

Any bidder who does not furnish the Bituminous Materials or Seal Coat Aggregate from their own plant or quarry shall supply a commitment from a supplier that will furnish that material to the bidder. The commitment is for quantity of material only---price is between the bidder and the supplier. The quantity of material covered in the commitment shall be the quantity bid for each type of material plus 50% for possible overrun. This commitment is to be submitted with the bid. NO BID WILL BE READ IF IT IS NOT ENCLOSED.

Menard County

State of Illinois

Section 26-00000-00-GM

SPECIAL PROVISION

BITUMINOUS MATERIALS

Revise Article 1032.02 of the Standard Specifications to read:

Measurement of Volume. Measurement of the volume of asphalt binders, emulsified asphalts, rapid curing liquid asphalt, medium curing liquid asphalts, slow curing liquid asphalts, asphalt fillers, and road oils will be based on the volume of the material at 60 °F (15.6 °C). Volumes measured at higher or lower temperatures will be corrected to the volume at 60 °F (15.6 °C) using the Standard ASTM-IP Petroleum Measurement Tables, ASTM D 1250.

Payment will not be made for bituminous materials in excess of 105 percent of the amount specified by the Engineer.

When bituminous materials are delivered by tank truck from a refinery or from a storage tank, a weight ticket for each truck load shall be furnished to the inspector. The ticket shall show the weight of the empty truck (the truck being weighed each time before it is loaded), the weight of the loaded truck, and the net weight of the bituminous material. If the material is being measured for payment by the gallon (liter), the specific gravity at 60 °F/60 °F (15.6 °C/15.6 °C) of the bituminous material in the tank truck and the number of gallons (liters) at 60 °F (15.6 °C) shall be shown on the weight ticket.

Basis of Payment Group No. 1. This work will be paid for at the contract unit price per GALLON for SEALING GRADE ASPHALT BITUMINOUS MATERIALS (Seal Coat) (Furnished), delivered "FOB Distributor Job Site" at various locations throughout the county, and no additional compensation will be made.

Basis of Payment Group No. 2. This work will be paid for at the contract unit price per GALLON for MIXING GRADE ASPHALT BITUMINOUS MATERIALS (Seal Coat) (Furnished), delivered "FOB County Yard" and no additional compensation will be made.

State of Illinois
Department of Transportation
Bureau of Local Roads and Streets

SPECIAL PROVISION
FOR
INSURANCE

Effective: February 1, 2007
Revised: August 1, 2007

All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

The Contractor shall name the following entities as additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27:

Menard County Highway Department

The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.



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Information Required Prior to Advertisement

PS & E Approval Date	ROW Status	11 Day Requirement Fulfilled?	21 Day Federal Requirement Fulfilled?
	N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

Dates to be advertised

1/29/26, 2/5/26, & 2/12/26

☐ 3 weeks-non-federal project

Letting Information

Letting Date	Letting Time	Letting Location
02/18/26	10:00 AM	Menard County Highway Department, 15620 Chautauqua Rd, Petersburg, IL 62675

Project Information

<input type="checkbox"/> Pre-qualification Required	<input type="checkbox"/> Township Bridge	<input checked="" type="checkbox"/> MFT	<input type="checkbox"/> Non-MFT
<input type="checkbox"/> Apprenticeship and Training Certification	<input type="checkbox"/> Federal Funds	<input type="checkbox"/> Re-Advertisement	

Project Description

64,000 Gal. Bit. Material (Seal Coat) CRS-2 - FOB Jobsite
21,000 Gal. Bit. Material (Seal Coat) PG46-28 - FOB Jobsite
29,000 Gal. Bit. Material (Mixing Grade) - HFE-300 FOB County Yard

Project Location

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Proposal Information

Proposals Available at

Menard County Highway Department & website (menardcountyil.gov)

Address	City	State	Zip Code
15620 Chautauqua Rd	Petersburg	IL	62675

Phone	Email	Proposal Fee
(217) 632-2722	menardhwy1@sbcglobal.net	

Additional Information

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Prepared by	Date
Corey A. Dowd	12/23/25

Phone	Email
(217) 632-2722	menardhwy1@sbcglobal.net